

## Position Announcement

### Arizona Human Rights Fund and Foundation (AHRF) Development Director

#### Position Summary

AHRF seeks a passionate, outgoing, experienced Development Director to plan and direct the fundraising activities of the organization. The successful candidate will have a strong fundraising track record and proven leadership skills to ensure that funding is available to support AHRF's efforts to secure equality for LGBT individuals and families in Arizona. Key responsibilities include researching, organizing, implementing, and evaluating all fundraising activities of the organization.

#### Qualifications:

- Five years of experience in development and foundation major gift fundraising, including a strong background in personal solicitation and use of volunteers in fundraising efforts.
- Demonstrated persuasion skills and good personal gift solicitation record.
- Strong written and verbal communications skills, including grant writing experience.
- Ability to deal pleasantly and effectively with donors, volunteers, staff and diverse community groups and key publics is a must.
- Knowledge of local, state, and national philanthropic community.
- Experience with marketing and media relations.
- Ability to work cooperatively with diverse staff and volunteers.
- Be able to work flexible work as hours as required.
- Computer knowledge of Microsoft Office Suite ---- is a must (preference for eTapestry and Get Active software experience as well).

**Salary/Benefits:** Salary is competitive and is based on experience. Health and dental benefits included.

#### Employment Policy:

AHRF is the leading statewide lobbying, education, and advocacy organization in Arizona working to secure, protect and defend the rights and welfare of lesbian, gay, bisexual and transgender individuals living in Arizona.

As an equal opportunity employer, AHRF embraces diversity and does not discriminate in employment on the basis of age, race, color, creed, gender or gender identity/expression, religion, marital status, veteran's status, national origin, disability, or sexual orientation.

#### To apply:

Email a resume and cover letter to: [barbara@ahrf.org](mailto:barbara@ahrf.org); or

Mail to: Barbara McCullough-Jones, Executive Director  
Arizona Human Rights Fund and Foundation  
PO Box 25044  
Phoenix, AZ 85002

A full position description can be found at [www.ahrf.org](http://www.ahrf.org). For more information, email or call Barbara McCullough-Jones, Executive Director, at [barbara@ahrf.org](mailto:barbara@ahrf.org) or 602-650-0900.